

10.06.2024

Proceedings of the Seventh meeting of Centre for Internal Quality Assurance (CIQA) Committee

Seventh Meeting of the Centre for Internal Quality Assurance (CIQA) at the Centre for Open and Distance Learning Programmes and Online Programmes, Yenepoya (Deemed to be University) held on 10<sup>th</sup> June at 2pm.

The following members were present.

1.	Chairperson	Dr. M. Vijayakumar
2.	Member 1	Dr.Jeevan Raj
3.	Member 2	Mr.Narayana Sukumara A
4.	Member 3	Ms.Jamuna K M
5.	Member 4	Mr Mahammad Shahid
6.	Member 5	Ms Neekshitha Shetty
7.	Member 6	Dr.Rathnakara Shetty P
8.	Member 7	Mr. Sharath Kumar Shetty
9.	Member 8	Dr Sujay Nair
10.	Member 9	Dr. Gangadhara Somayaji K.S.
11.	Member 10	Dr. B.T. Nandish
12.	Member 11	Mr.Abdul Mohsin B
13.	Member Secretary	Dr Shareena P

The chairman welcomed all the members to this committee and explained the objectives of

the committee and briefly introduced the members and their credentials. After that, the

following Agendas were discussed

Sl. No	Agenda and Resolution
Agenda 1	Approval of the minutes of sixth CIQA Committee meeting.
Resolution	The Committee approved the minutes of CIQA meeting and endorsed the decision taken by the members

Agenda 2	Implementation of the Bridge Course for online learners.
Resolution	It was decided that a Bridge Course would be implemented for all online learners to enhance their abilities to meet both program and industry requirements. The schedule for this course was finalized.
Agenda 3	The Director presented the calendar of events, outlining the key activities and milestones for the upcoming academic period. The committee reviewed the calendar and provided its approval.
Resolution	Adherence to the approved calendar of events for all scheduled activities.
Agenda 4	Execution of the agreed-upon online class timetables.
Resolution	A comprehensive review of online classes and their timetables was conducted to ensure the smooth functioning of the academic year. After thorough discussion, the committee accepted and approved the presented schedules
Agenda 5	Finalization and dissemination of the examination timetable to relevant stakeholders
Resolution	The examination timetable was planned well in advance for all programs, aligning with the calendar of events previously approved. This proactive approach aimed to ensure adequate preparation time for both students and faculty.

The meeting concluded with a vote of thanks offered by the Member Secretary.

*Shareena P*  
10/06/24

Dr. Shareena P

Member Secretary

CIQA